

110 EMERGENCY SITE / COMMISSION CLOSURE

Beliefs

MESC believes that the safety of students and staff is of prime concern, therefore on rare occasions, it may be necessary to consider emergency site or Commission closure.

Procedures

1. The decision to close a site for emergencies shall be made by the Superintendent in consultation with the Associate Superintendent: Corporate Services and the site administrator or designate. Factors which may result in closure include, but are not limited to:
 - 1.1. Failure of plumbing, heating or ventilation installations of a nature likely to be detrimental to the health or safety of students or staff, and / or:
 - 1.2. Any other emergency conditions likely to be detrimental to the health or safety of students or staff.
2. The decision to close all Commission sites for emergencies shall be made by the Superintendent in consultation with the Associate Superintendent: Central Services. Factors which may result in closure include, but are not limited to:
 - 2.1. Extreme weather, such as a tornado, ice storm, or anything that is likely to be detrimental to the health or safety of students or staff.
3. In the event that a site closure is necessary:
 - 3.1. The site administrator shall immediately initiate steps to advise as many parents as possible, keep staff and students fully informed, and ensure the safety of all students and staff;
 - 3.2. If applicable, the Transportation Coordinator will contact Maskwacis Transport Ltd.
 - 3.3. The Commission may utilize the *Bus Status App* to notify families and students.
4. In the event that a Commission closure is necessary:
 - 4.1. The Superintendent or designate will notify the site administrator.
 - 4.2. The Superintendent or designate shall post on the website the decision to close all Commission sites.
 - 4.3. The Superintendent or designate will update the *Bus Status App* regarding the closure. If applicable, the Transportation Coordinator will contact Maskwacis Transport Ltd.