

MEMO

TO: All Staff

FROM: Brian Wildcat, Superintendent

CC: Dr. Shauna Bruno, MESC Board Chair
Maskwacis Chiefs
Randy Littlechild, Director of Maskwacis Health Services
Francis Lynch, LBT Director of Emergency Management
Gina Longjohn, MFN Director of Emergency Management
Greg Minde, ECN Director of Emergency Management
Murray (Harper) Potts, SCN Director of Emergency Management

DATE: December 3, 2020

SUBJECT: MESC School Closure

Tansi,

Due to the current number of COVID-19 cases in Maskwacis, **Maskwacis Health Services (MHS) and the Maskwacis Directors of Emergency Management (DEMs) have directed MESC to close schools to students until after the holiday break.** In-school classes will resume after the holiday break, on a date yet to be determined. This decision was made to help control the spread of COVID-19 in Maskwacis.

The following MESC-wide procedures will therefore include:

- **Schools (including MESC Head Start programs) will remain closed to students until after the holiday break.** In-school classes will resume in the new year, on a date to be determined.
- Principals, Teachers, Instructors, Counsellors, and Admin Assistants will return to school December 7th to 18th at reduced hours, 9:00am-3:00pm.
- All Students will continue to learn from home until the holiday break (December 18th). New learning packages will be created, with supplemented online learning for those with access. Teachers and Counsellors are expected to have a strategy to **connect with students** during this time. A learning package development and distribution plan will be provided to staff by school administrators. Learning packages will be developed December 7th to 11th and picked up by parents December 14th to 18th. Once learning packages have been picked up staff may be asked to work from home, at the discretion of their supervisor.
- Limited support staff (EA's) will return to school, as directed by their supervisors.
- Elders and cultural advisors will work from home.

- Custodial and Operations and Maintenance staff will resume their regular schedules.
- External contractors will remain on site as directed by the MESC project lead.
- Central office staff and consultants will continue to provide support to staff virtually.
- **All staff who are directed to work from home** are expected to follow the “[Employee Guidelines And Expectations During A Reset](#)”. Contact your supervisor for further instruction on working off-site.
- The [MESC Re-Entry Plan](#) is still applicable at this time. As such, social distancing measures apply, and therefore no staff gatherings are permitted.
- MESC sites to be closed to all visitors and for community use until further notice.
- The Nanâtohk Mîciwin program will be providing food packages for families to pick up December 14th to 18th.
- Supervisors are expected to check in with and monitor staff.
- PD sessions previously scheduled can continue online.
- Finance will ensure essential services continue (i.e: payroll and accounts payable)

MESC is working with MHS to attempt to have all staff tested after the holiday break. Staff will be updated as a plan is finalized

Please everyone stay well and follow MHS/AHS public health orders and the following mandatory restrictions:

- No indoor social gatherings in any setting
- 10-person limit on outdoor gatherings
- 10-person limit for wedding and funeral services, no receptions permitted

The Executive will reassess the situation during the holiday break and inform staff and community on further decisions. It is recommended for staff to check their email for updates during the break.

Ekosi Pitima,



Brian Wildcat, Superintendent