



## SCHOOL SUPPLY REQUEST FORM

Tansi,

Maskwacîs students who reside on the following reserves: Ermineskin, Samson, Montana, Louis Bull and Pigeon Lake who attend schools in Wolf Creek Public Schools, Wetaskiwin Regional Public Schools or Saint Thomas Aquinas Roman Catholic Schools will qualify for school supply funds. A cheque will be issued to the Parent/Legal Guardian in the amount of \$100 per student for the 2021-2022 school year.

In order for cheques to be issued please follow the process below:

### Instructions

1. Please complete the School Supplies Request Application Form below and attach:
  - a. a copy of Alberta Health Care card OR Birth Certificate
  - b. a recent Utility bill and
  - c. a Report Card OR confirmation of school registration**incomplete forms will not be processed**
  
2. Submit the completed forms and backup documents to;
  - a. the MESC (NEA) Administration building drop off box at the door – **Attention Finance**
  - b. email – [finance@maskwacised.ca](mailto:finance@maskwacised.ca) – RE: School supply request
  - c. fax at 780-585-3857
  
3. MESC is now accepting School Supply applications. Applications should be submitted by Monday, August 23, 2021.
  
4. Due to COVID-19 limitations, cheques will be mailed out. Please ensure you have the most current address on your application.
  
5. School supply applications can still be submitted after Monday August 23, 2021 and cheques will be mailed. Please allow one week for processing from the date your application is received.

Mandatory graphing calculators for high school students will be reimbursed one time only at a maximum of \$100. Proof of registration in Math 10, 20, 30 & 31 and receipt of purchase must be provided. Only one reimbursement per student.



## School Supply Request Application Form

\*To be completed by Parent/Guardian  
One form per student

### STUDENT INFORMATION:

Date: \_\_\_\_\_

Legal Surname: \_\_\_\_\_ Legal First Name: \_\_\_\_\_

Legal Middle Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(DD/MM/YYYY)

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Band Number: \_\_\_\_\_ House Number: \_\_\_\_\_

Residing on: Montana: \_\_\_\_\_ Samson \_\_\_\_\_ Louis Bull \_\_\_\_\_ Ermineskin \_\_\_\_\_

### PARENT/GUARDIAN VERIFICATION:

Are you the Biological Parent or Legal Guardian? YES  NO

Does the student reside with you? YES  NO

Phone No.: H: \_\_\_\_\_ W: \_\_\_\_\_ C: \_\_\_\_\_

Print Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

<b>Required Documents</b> :	a) Birth Certificate	<input type="checkbox"/>	or	AHC	<input type="checkbox"/>	b) Utility Bill	<input type="checkbox"/>	c) Report Card	<input type="checkbox"/>	or	School Confirmation	<input type="checkbox"/>

**\*NOTE: Supply cheques will be issued to the Legal Parent/Guardian of student**



## Ancillary Supplies Criterias

Ancillary Fee General Funding Criterias:

1. Students residing on reserve and who attend provincial schools
2. Level of funding is based on prior years nominal roll number
3. MESC does not receive funding for students who reside off reserve or on land owned by the band which is not designated as reserve status.
4. Fees for discretionary items that have been approved by MESC and WRPS beforehand

Funded Ancillary supplies paid directly to school districts:

- Outfit for physical education (shorts and t-shirt)
- Textbook rental fees and other instructional fees
- Fees relating to Career and Technology Studies (CTS)
- Extra costs relating to course and optional instructional courses
- \*Curricular field trip fees (day trip) (eg, transportation, entrance fees, lift tickets, and equipment rental)
- Student union fees
- Locker rentals and fees
- Graduation Fees

\*Curricular field trips- is a day trip within the province of Alberta; an instructional activity trip that is away from the school, to enrich and enhance classroom instructional programs, give students practical experience to link ideas and theories to their study and is supervised by a certified Teacher.

Unfunded Ancillary supplies:

- School photos
- Yearbooks
- Graduation banquet tickets or refundable portion of graduation
- Running shoes
- Refundable costs eg. deposits for books, lockers
- Lost books
- Extracurricular activities or trips that require transportation, food and accommodations. An extra curricular trip is a:
  - non-instructional activity that is away from the school
  - may occur during or after instructional hours
  - not limited to any geographical location
  - Includes Sports Clubs, Travel Clubs and other Clubs